



# NAVIGATE

## Monthly Newsletter

MARCH 2023

### ADDITIONAL MODES FUNCTIONALITY MOVED

If you have access to utilize the appointment center or kiosk functions of Navigate this functionality has moved to the top right-hand corner of the platform versus the bottom right-hand corner. It will look something like the picture to your left.



### UPDATING TAG

Spring 2023 SAP tags have been updated in Navigate as of March 13, 2023. We will also be removing any older tags such as previous course request submitted tags to clean-up that field in Navigate.



### PROACTIVE OUTREACH FOR COURSE REQUEST

We will be adding tags for “Course Request Submitted – Fall 2023” in the middle of course request and following the final day of course request. This will allow you to do proactive outreach to students halfway through who have not done course request. You can pull this information in Advanced Search by expanding the tag filter and in the “Tag (In None of these)” adding the Course Request Submitted – Fall 2023 tag, and then you can put the current enrollment term, as well as either college or major in the area of study filters.



### SUCCESS SPOTLIGHT

From January 17, 2023 – March 14, 2023 the Advising Care Unit has had 14,710 appointments and of those appointment has met with 9,757 unique students!



### REMINDER

Students are not able to schedule an appointment when they are scheduled to be in class, however any staff who has access to Navigate can override this when making an appointment for a student.

