



NAVIGATE

Monthly Newsletter

JANUARY 2022

RUNNING NUMBERS FOR END OF YEAR REPORTS

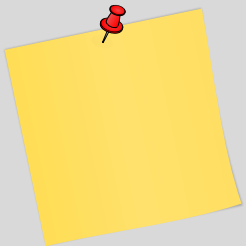
Don't forget if you need to run end of year data, you can utilize the reports function in the platform and select "Custom" under the Timeframe field and indicate a specific time frame for which you would like to capture data.



FEATURE SPOTLIGHT



Jennifer Carr, from the College of Agriculture and Life Sciences, has the most usage of the *Advanced Search* feature within the Navigate platform for the month of December 2021!



DON'T FORGET

Navigate is one day behind when it comes to data in the platform including major changes. Navigate does a nightly import of data from Banner, therefore data may not be 100% accurate especially around majors and advisor assignments until we get through the changes in Banner from change of major.

CLEAN UP!

Don't forget if you utilize tags within the platform, please be sure to update those if you have not already done so. All SAP tags have been removed as of 1/14/2022.

