



NAVIGATE

Monthly Newsletter

APRIL 2020

NEW

NEW ALERT OFFICE

Office of Veteran Services (OVS) is a new referral unit within Navigate if you have a student that is a veteran or dependent that uses military benefits. Please visit the chart [HERE](#) to view possible reasons to refer a student to OVS.

NEW TAGS

Due to COVID-19 we are in the process of adding additional tags in Navigate to “track” certain populations so you may see these tags appearing on a daily basis. Please visit [HERE](#) to see some of the new tags that can be seen and the meaning behind them.

APPOINTMENT TEXT REMINDERS FOR STUDENTS



If a student opts to get a text reminder, they WILL NOT get the special instructions in the text reminder, but if you have entered anything into the URL/Phone field (when setting your availability) they will. Therefore, if you are you using Zoom or Phone, you may want to enter that information into the URL/Phone field. This does not change anything about the email reminder which includes ALL information, both special instructions as well as URL/Phone field.



Top user within the platform for the month of March 2020 is Helene Goetz from University Studies/Explore Technology with the most active time on Navigate!

CHANGES COMING TO THE REPORTING ICON

The reports feature within Navigate which allows you to run reports on the activity that takes place in Navigate is getting an update. The new version of reports is currently in our training site [HERE](#).

It will be active in our “live” site sometime in the summer, a specific date is still pending. Changes that are coming can be found [HERE](#).