

Virginia Tech Naval ROTC

1. Incoming students and future cadets will complete all the paper work on Canvas at [VTCC2025-Fall2021](#), both for the Corps of Cadets and NROTC, and return by uploading completed documents. New sophomores, late adds, and any onboarding questions should contact Dr. Francis Cavendish at fcavendish@vt.edu.
2. All incoming students are assigned a Navy Ambassador (graduating senior) in late May. Contact Dr. Cavendish if you desire an Ambassador but were not assigned one.
3. An official NROTC welcome that includes staff introductions and an overview of the program will be held during the Corps of Cadets New Cadet Week. At this time, new midshipmen will be assigned to a Naval ROTC company and assigned a Navy company advisor. All new Marines will be assigned to Raider Company.
4. **Incoming freshmen must sign up for one section of the Introduction to Naval Science academic class (MN 1004) which is a 3 credit class.** The freshman Naval Science instructor is LT Zachary Rodriguez (540-231-2557) and the Marine Officer Instructor is Capt Joshua Raphaelson (540-231-8528 or 8530).
5. **All cadets must attend the weekly Naval ROTC Professional Lab (assigned with your Naval Science Class).** All Naval ROTC midshipmen attend a Professional Lab every Tuesday afternoon from 3:30pm to 4:45pm. If there is a course conflict with the Naval ROTC Professional Lab, the midshipmen must contact their Naval ROTC advisor for excusal.
6. **All midshipmen must attend Naval Physical Training.** This meets twice a week from 5:30am to 6:45am on Tuesday and Thursday (M-W-F for Marines). Midshipmen are given enough transition time to prepare for the VTCC morning formation at 7:25am.
7. All Naval ROTC midshipmen are expected to complete a three-credit Naval Science class every semester. Midshipmen that intend to commission in the US Navy will need to take a total of 8 classes and Marine Corps options will need to take 6 classes. Many majors accept these courses as electives; however, midshipmen in some majors may need to take additional semesters to complete their degree. Midshipmen should discuss with the Naval ROTC and Academic Advisors to develop a degree completion plan.
8. The US Navy desires to commission diverse, driven, and technically focused officers. On average, a Navy midshipman takes 15-18 credits each semester. In order to take less than 15 credit hours in a semester, the midshipman must get approval from the Naval ROTC Commanding Officer. Additional calculus, physics, history, and cultural awareness courses are required for a commission through Naval ROTC. More information about these requirements can be found in the *Midshipmen Handbook* at <https://liberalarts.vt.edu/rotc/navy/forms.html>.
9. All Naval instructors/personnel assigned at Virginia Tech are active duty personnel with military responsibilities outside the academic environment. As a result, many are out of the office during summer months to fulfill other service requirements. With the exception of major federal holidays, the NROTC unit is staffed daily. You can reach a staff member on duty through the primary office number: 540-231-7883 or via email at nrotc@vt.edu.