



Navigate Monthly Newsletter

Updates

Tags

The following tags will be updated before or equal to:

- **November 13:** AFD 202409, AFD 202412
- **December 3:** Entering Spring 2025 Cohort
- **December 13:** Policy91 and SAP tags will be purged for the term

Webinar Series:

Thank you for participating in this semester's webinar series! We will continue to offer webinars in Spring 2025! Stay tuned for topics!

To review this semester's webinar recordings, please visit the [Navigate Training Site](#) in Canvas.

Functionality

Beginning on Reading Day, December 12, students will be able to schedule over class times. This setting will end on December 20.

Feature Spotlight

Reporting in Navigate: Students who haven't met with you

Did you know you can run a report to see which students in your assigned caseload have not met with you this semester? This information can be helpful for reporting purposes, targeted outreach, or simply for your own awareness.

To run this report, use these [shared filters](#) and adjust them as needed. Be sure to update the value for "Scheduled Service" to include the services you utilize. You can also add any additional filters that meet your criteria. Remember to keep the "term credit hours" filter unchanged to ensure your report captures only students enrolled this semester! You can always save this report and adjust each semester to continue capturing this information in the future!